

FAQs – publication date 15/11/18

Q.1:

- **Will an organisation be eligible to apply for the fund if it does not have association certificate with CTEVT?**
- **Is CTEVT affiliation mandatory for both project types?**
- **Should an organization be associated with the CTEVT to apply for this as stated in 3.2?**

Ans: Only training institutes applying for funds need to be affiliated to CTEVT - they must provide a valid Certificate of Affiliation with CTEVT to conduct training on the proposed focal sector. Other types of entity (e.g. employers or associations etc) can propose projects which include the delivery of training, but they do not require a CTEVT affiliation certificate to do so.

Q. 2: We want to be clear for the construction sector; if it only applies for trainings or does it applies for construction of institutions also?

Ans: The Practical Partnership Fund is unable to fund major Capital Expenditure such as construction of facilities, land or vehicle purchase, etc.

Q.3: Regarding Audit report and Tax Clearance certificate of Fiscal Year 2074/075. We have extended our audit report time until 2017/09/15 and it is no possible to submit our audit report during this time and without audit report how we can submit tax clearance certificate. So let us kindly know if we submit audit report extension time it is acceptable nor not?

Ans: In the absence of Tax certificate for 2074/75, the certificate for 2073/74 should be provided along with the evidence of extension request.

Q.4: Can we utilize the fund under this project type 2 in training the human resources like project 1? We understand that the activities in this category should focus on increasing employer participation in the planning, provision and/or funding of TVET. Does it have to solely focus on bringing private sector involvement in the TVET sector or can we also use the part of the fund in producing skillful manpower as per the market demand?

Ans: Please refer to the guidelines under Type 2 which state that projects “must target skills needs in specific occupations and may support existing employees or potential new entrants (e.g. trainees). However, projects must link to the national public TVET system, for example through developing or revisiting CTEVT curricula and ensuring training leads to a recognised and useful certificate for trainees.”

Q.5: Can you provide a list of activities that can potentially be supported under the project type 2 and project type 1? It will help to comprehend what specific activities the project expects from the client and will facilitate the clients to design the activities to exceed the expectations.

Ans: Please refer to the guidelines which provide details on the types of projects and activities that can be undertaken (Section 2.4 of the EOI Guidance to Applicants).

Q.6:

- **Could micro finance apply or eligible?**
- **Can [a] Chamber of Commerce and Industries apply EOI as accordance to Type 1?**

Ans: Please refer to Section 2.4 of the EOI Guidance to Applicants for a full list of eligible entities for each project type.

Q.7: Will you accept 2 or more applicants JV (Joint Venture) for the grant programme ?

Ans: Whilst partnerships are encouraged (though not mandatory), it is not necessary to have fully formed partnerships at EOI stage.

Q.8: If two years of experience very precise or we can be one or two months short also? My company was founded on falgun 2073 i.e. we are 3/4 months before we reach two years of establishment. We have tax clearance of two past years though. Is my company eligible?

Ans: As stated at Section 3.2 of the EOI Guidance to Applicants, organisations must have been registered for a minimum of 2 years at the time of applying.

Q.9: The EOI form should be filled by lead member only or not? Because there is no any self-assessment form to fill the information of JV members.

Ans: The responsibility for formal submission including completion and signing rests with the Lead organisation.

Q.10: Legal documents should be notarized or not?

Ans: Notarised documents are not required at the EOI submission stage.

Q.11: Who can sign the all documents? Can authorized representative of lead member only sign all documents?

Ans: All documents must be signed by a representative of the organisation submitting an expression of interest to participate in the workshop who has the authority to do so.

Q.12: Do we have to attach power of attorney?

Ans: A full list of required supporting documents can be found at Section 3.3 of the EOI Guidance to Applicants.

Q.13:

- **Do we have to submit all documents of Joint Venture members as described in 3.3 of guidelines?**
- **Should submit the details of all partner organizations? Or only lead organization?**

Ans: Interested applicants are not required to have fully formed partnerships at EOI stage. Organisations interested in attending the facilitated workshop with a view to submitting a full proposal as lead, must ensure all required documents are submitted as part of the EOI for their organisation.

Q.14: For Type 2 Project, is it eligible for a private company to take a lead in partnership with Federation/Employers associations?

Ans: As specified at Section 2.5 of the EOI Guidance to Applicants, Type 2 Projects target employer representative bodies such as employer associations, federations, confederations, local chambers of commerce, commodity associations etc. Such entities can represent employers in any of the three Dakchryata focal sectors (or a relevant sub-sector) as lead organisations.

Q.15:

- **Are INGOs eligible to apply for the call in partnership with other partners?**
- **INGOs are eligible to apply?**

Ans: Only Nepali national NGOs are eligible to apply for grant funds under this call.

Q.16:

- **Is it necessary to annex copy of contract documents, organisation experience letters (besides legal documents) showcasing our evidence of strength, relevant with the questions of the concept note?**
- **Do we have to submit trainer's certificates?**
- **Do we have to submit experience certificates of the organisation?**

Ans: A full list of required supporting documents can be found at Section 3.3 of the EOI Guidance to Applicants. Any additional documentation submitted will not be taken into account.

Q.17: What is the scope/limitation of the geographical area intended as mentioned in question 3.1 and 3.3, can you explain on the coverage for the number of districts or the province as a whole?

Ans: All proposed activities must be implemented entirely in Nepal. Applicants are encouraged to consider locations where projects will have the most impact. There is no restriction on the number of locations, but Applicants must be able to demonstrate sufficient capacity to deliver the project successfully in the selected location(s).

Q.18: What is the consequence of not being able to commit co-funding amount? Will this be evaluated or be a major criteria for selection?

Ans: We encourage applicants to consider their contribution to the project: co-funding contributions will be taken as a positive indicator in evaluating the sustainability of the action at full proposal stage. However, Applicants who are unable to contribute co-funding will not be excluded on this basis.

Q.19: Is there any special focus on youths going abroad for employment? Do the activities to improve transition of TVET graduates into the labour market include foreign markets as well?

Ans: The Grant's purpose is to pilot ways of improving relevance, quality and sustainability of training provision in TVET sector in Nepal. (Please refer to EOI Guidance to Applicants: Section 2.4 Project Type 1: Examples of activities that project could include). The specific objectives of the grant funded projects are to:

- Improve the access to and quality of TVET service provision
- Promote linkages between labour market demand and supply

Linkages to the labour market refer to localised contexts within Nepal. Please note that international training cannot be funded under grant projects.

Q.20: Do you encourage joint ventures for “delivery of employment driven training programmes (type 1) or individual organisations are also equally capable?

Ans: Applying in partnership is not a mandatory requirement.

Q.21: Is there any provision to apply (EOI) in Nepali?

Ans: All applications must be in English only.